
Job Offer

Job Opportunity Title:	Financial Manager
Status:	Pending
Closing Date:	Jul 25, 2026
Description of Duties:	The Financial Manager is responsible for managing CARE Inc.'s financial records, preparing financial statements and reports, maintaining accurate accounting records, processing payroll, monitoring budgets and cash flow, preparing tax and regulatory filings, reconciling bank accounts, ensuring compliance with Canadian accounting standards and applicable legislation, and providing financial analysis to support business planning and decision-making.
Skills Required:	Strong knowledge of Canadian dollars and Sierra Leoneans currency accounting principles and financial reporting. Proficiency in accounting software (e.g., QuickBooks, Sage, or similar) and Microsoft Excel. Ability to prepare and analyze financial statements, budgets, payroll, and tax filings. Knowledge of Canadian accounting standards, tax regulations, and payroll legislation. Strong analytical, organizational, and problem-solving skills. Excellent attention to detail and accuracy. Effective written and verbal communication skills. Ability to maintain confidentiality and exercise sound professional judgment. Strong time management skills and the ability to meet deadlines. Ability to work independently and as part of a team.

Skills Gained/Related Careers:

Financial reporting and analysis

Budgeting and forecasting

Payroll administration

Tax preparation and regulatory compliance

Financial record management

Accounting software proficiency

Auditing and internal controls

Analytical and problem-solving skills

Business planning and financial decision-making

Age:

18-30, 31-54

Time Commitment:

Daytime, Evening, Micro Volunteering **X** , Flexible Hours

CARE Inc. operates with a clear value proposition: we leverage Canada's advanced capabilities in technology, governance, and professional services, together with Africa's rich natural resources and evolving markets, to create mutually beneficial outcomes for public and private sector clients. We participate in bidding opportunities on major procurement platforms, including Canada's public-sector portal and MERX, and, where applicable, in collaboration with SOVRA to access and respond to relevant requests for proposals, tenders, and contract opportunities. CARE Inc. operates with a clear value proposition: we leverage Canada's advanced capabilities in technology, governance, and professional services, together with Africa's rich natural resources and evolving markets, to create mutually beneficial outcomes for public and private sector clients. We participate in bidding opportunities on major procurement platforms, including Canada's public-sector portal and MERX, and, where applicable, in collaboration with SOVRA to access and respond to relevant requests for proposals, tenders, and contract opportunities. CARE Inc. operates with a clear value proposition: we leverage Canada's advanced capabilities in technology, governance, and professional services, together with Africa's rich natural resources and evolving markets, to create mutually beneficial outcomes for public and private sector clients. We participate in bidding opportunities on major procurement platforms, including Canada's public-sector portal and MERX, and, where applicable, in collaboration with SOVRA to access and respond to relevant requests for proposals, tenders, and contract opportunities. CARE Inc. operates with a clear value proposition: we leverage Canada's advanced

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Location of Volunteer Opportunity:	Winnipeg
Does opportunity require a criminal record check?	No
Does opportunity require a Child Abuse Registry check?	No
Opportunity is available to candidates that:	Are able to attend with a support person Required to complete community service French speaking / Bilingual (French and English) Speaks another language (other than French or English): Krio
Organization will provide:	A letter of reference Supervision Training/Orientation
How to apply:	Online: careinterrades.com